



# ANDHRA PRADESH PHARMACY COUNCIL

(Constituted under section 19 of The Pharmacy Act 1948.)

D.No: 25-16-116/1B, IIIndFloor, Chuttugunta, Guntur-522004,A.P.

Mob.No.8374379304, Email id: [appregistrar@gmail.com](mailto:appregistrar@gmail.com)

Ref No.1589/APPC/ Notifications/ 2024

Date: 01.02.2024.

## NOTIFICATION

All the Registered Pharmacists hereby informed that the Registered Pharmacists who wish to change their address, email ID or mobile number are instructed to submit their application in person with relevant documents during the office working days between 04.00 PM to 05.00 PM.

Submissions of your request letter received through Council email ID or by post are not acceptable from 01.02.2024 onwards.

Kindly note this and follow the instructions available in Council website.

  
01.02.2024

**REGISTRAR**  
**REGISTRAR**

Andhra Pradesh Pharmacy Council  
GUNTUR - 522 004.

## **Instructions to Apply for Change of Address**

### **Apply In-Person:**

1. To Change their Address in the Pharmacist Registration Certificate, the applicant has to approach the State Pharmacy Council.
2. An application form to be downloaded from the Council Website and fill in all the necessary details in the application form with required documents and submit to the by the concerned officer. (Incomplete applications are not accepted)
3. Make sure that the applicant has attached all the necessary documents that are mentioned in the "Required Documents" section of this page.
4. After receiving the application, the concerned authority will check the submitted application and document set. If all are in place, the application will be accepted.

### **Documents to be submitted**

- Filled in application form
- Recent Passport-sized photograph with white background to be pasted on the application
- Registered Pharmacist Certificate issued by APPC (front & back side)
- Proof of change of address (enclose Aadhar with new address along with date of issue)
- Proof of identity (e.g., Aadhaar card, passport, voter ID)
- Any other documents (If required)
- Employment proof (if working)

### **Office Location**

ANDHRA PRADESH PHARMACY COUNCIL  
D.No. 25-16-116/1B,  
Behind Gowtham Hero Show Room,  
Chuttugunta,  
Guntur, Andhra Pradesh - INDIA  
Pin code - 522004